

Jewellery Quarter Academy

Provider Access Policy

Introduction and Policy

This policy statement sets out Jewellery Quarter Academy's arrangements for management of the access of providers to pupils at the academy for purposes of giving them information about the provider's education or training offer.

Scope

This policy applies to all staff and students at Jewellery Quarter Academy and to any providers wishing to request access.

Legislation and Regulation

This policy complies with our legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

Students in years 8 – 11 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider Access Requests

Procedure

A provider wishing to request access should contact:

Beverlie Weston, Careers Leader, BWeston@corecentral.academy

Telephone: 0121 289 3944.

A number of events, integrated into the academy to speak to pupils and/or their parents.

Premises and Facilities

The academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers Hub. The Careers Hub is available to all students at lunch and break times.

Responsibilities

The following responsibilities apply in relation to this policy:

- The Headteacher has the responsibility to ensure that the policy is fully implemented in Jewellery Quarter Academy.
- Teachers have a responsibility to ensure that students have sufficient access to visiting providers as part of a planned programme of activities.
- All staff have a responsibility to cooperate fully with the provisions of this policy.

Approval and review

Approved by Governors:

Next review: September 2020

Signed:

Chair of Governors:

Headteacher: