

Dear Parent/Carer,

Thank you for your support this half term. The new term begins for all students on Tuesday 7<sup>th</sup> January 2020 and all students should arrive on site by 8.25am. It is important that you speak to your child over the holiday about key changes that will take effect from the moment of their return as detailed below.

### **Excellence in Uniform Standards:**

We expect all students to **ready** and **smart**.

- Plain black shoes are the expectation for all students; boots, trainers and pumps are not acceptable and students wearing these will be sanctioned
- NO hooded sweatshirts, jackets or any other 'informal' tops are allowed and will be confiscated; NO caps are allowed on site and will be confiscated;

***Incorrect uniform will be challenged on arrival at the academy by senior staff at the gate.***

### **Excellent Learning Habits: Ready, Respectful, Safe**

We expect all students to be on time every day and for all lessons. We have launched a new 'Ready, Respectful, Safe' code of conduct which is attached overleaf, and you can find in your child's planner on p10 as well as on our website. This makes our rules clear. Some key changes next half term:

- Students should arrive at 8.00am and enter via the Student Entrance. The school will not be open before then unless parents have sought permission from the Headteacher
- We are launching a 'C100' (1 hour 40 minutes) sanction for any students who do not attend a 60 minute detention. This will be staffed by the Headteacher and Deputy Headteacher and take place on Fridays
- C20 detentions (20 minute detentions) will now be held in form rooms from 3.00-3.20 which will give form tutors opportunities to explore with students how their conduct can be improved
- We are a 'no touching school'. Pushing, shoving and boisterous behaviour will not be tolerated and will be sanctioned with a same-day after school detention for 60 minutes or loss of social time as appropriate
- Students are allowed in designated areas at social times – any students caught 'out of bounds' will be issued with a C60 sanction by any staff because it is not safe to be unsupervised
- Any student changing into trainers at social times unless actively playing a sport will be given a 60 minute detention

We thank you for your ongoing support to ensure continued excellent behaviour for learning and attach a reminder of our simple school rules, presented as our new 'Code of Conduct.'

Yours faithfully,

Mr J Barton

**Deputy Headteacher**



**JEWELLERY QUARTER ACADEMY**

**CODE OF CONDUCT**

**READY**

- We always wear correct and smart uniform at all times.
- We always attend school and all lessons on time.
- We always have the right equipment for learning.
- We make the most of all opportunities for learning.
- We show effort towards academic achievement by completing work and homework on time.

**RESPECTFUL**

- We use good manners and are kind to everyone at all times.
- We speak and act respectfully to all, representing our school positively.
- We keep the school tidy and litter free, not eating in classrooms.
- We always follow all instructions first time, every time.
- We listen carefully when an adult or another student is talking.
- We show respect for school property and others' property in the school community.

**SAFE**

- We always walk quietly, calmly and purposefully.
- We are always in the right place doing the right thing.
- We drink only water to stay hydrated and healthy.
- We keep our hands and feet to ourselves, respecting others' space.
- Our mobile phones are not seen or heard on site.
- We report any concerns to an adult.

**CORE**  
COLLABORATION · OPPORTUNITY · RESPECT · EXCELLENCE  
**JEWELLERY QUARTER ACADEMY**