

5<sup>th</sup> June 2020

Dear Parent/Carer,

As I am sure you are aware, the Government has outlined a plan in regards to students returning to school that includes students in Year 10, the guidance states that schools should “offer some face-to-face support to supplement the remote education of Year 10’.

In this regard, we want to ensure that all of our students and their families feel fully supported to continue with remote learning and are informed of what Jewellery Quarter Academy are going to offer the students in the future. You will have the opportunity to ask any questions you may have, as well as see the school environment and the measures we have in place.

#### **Your Appointment For A Face-to Face Meeting**

**An appointment has been set up for you to meet with a senior member of staff. You will have had, or will shortly receive, a phonenumber to book the time and date of this meeting and a letter in the post to confirm it.**

This appointment will take place in one of our configured rooms to allow you to see the changes we have made to the learning environment. We are asking all of our students in Year 10 and parents/guardians to attend their appointment in a staggered way, over the next 3 weeks. **The appointment will last for around 20 minutes;** we do ask that you adhere to these timings to allow for the subsequent appointments throughout the day to run on time. The member of staff you are meeting with will check on your child’s welfare and go through the school procedures, outline the programme we have in place from w/c 29<sup>th</sup> June, set standards and expectations for being in school, ask about home learning, ask you about any resources your family might need to be fully prepared, talk to you about virtual work experience opportunities and allow time for you to ask any questions you might have or discuss any concerns.

Social distancing will be maintained in the meetings and students/parents must not congregate with others or travel to or from the meeting with friends or others not from their household. It is vital that you attend your allocated appointment slot or contact us on 0121 729 7220 if you need to book an alternative time on your allocated day as latecomers will affect the smooth running of our plans.

We have missed our students greatly over the period they have been away and look forward to having our Year 10 students back with us. We hope that by coming into school to meet with us you can have confidence about your child returning to school in some capacity from late June onwards and we will give you more details about what this will involve shortly.

Yours Sincerely,



**Mr J Barton**

Deputy Headteacher