

28th August 2020

Dear Parents and Carers,

We hope that this note finds you and your families extremely well.

After an incredibly long 'pause', **we are delighted to announce the full return of all students to Jewellery Quarter Academy on Thursday 3rd September 2020.**

Full details of arrangements for the first day and the rest of the Autumn Term can be found in a special edition of our JQA Newsletter which is on our app and website.

Each year group has their own entrance to the building and designated time. We would ask that these times are strictly adhered to. Usually, all students will arrive by 8.30 but to help our safe and secure return to school on Thursday 3rd September, this is adapted as follows:

- **Year 7:** 8.00-8.30, via Main Reception (Albion St)
- **Year 11:** 8.00-8.30, via 001 (Albion St) – there are two double doors into the building here
- **Year 8:** 8.30-9.00, via Main Reception (Albion St)
- **Year 10:** 8.30-9.00, via Student Entrance (Pope St)
- **Year 9:** 9.00-9.30, via Student Entrance (Pope St)

We would also ask that, **if your son / daughter is making the journey using public transport, they follow the rules associated with that method of travel and wear a mask, as necessary.** In case any student happens to lose their face mask / covering during the Academy day, we do have spares on-site, which will be available on exit, given out by staff at the designated exits.

If you travel to the Academy by car, you will notice a change in access arrangements to the section of Albion St. outside JQA's Main Reception. This means that safe drop-offs will need to happen on Camden St. or Pope St, or other nearby roads, only. Please be careful and considerate to fellow car drivers and pedestrians when doing this.

Students are expected to travel to and from the Academy efficiently. Staff members will be on duty in the community and, if needs be, disperse groups of students who may be loitering around. We know that you will support us in this additional measure to further keep our young people safe.

Please limit the number of items that are transported to and from the Academy. A practical school bag (no pouches) containing essentials only is permitted, which may include a lunch box and drink, and PE kit on the day required. It is imperative that PE kits are washed when they return home and any lunch items sanitised before they return to Academy building. It is important that students bring their [full equipment and arrive in full uniform](#) on Thursday 3rd September.

At each entrance, students will be greeted by Senior Leaders, who will use a non-contact infrared body thermometer to establish the temperature of each student. If your son / daughter has a high temperature (regarded as above 37.9 degrees centigrade) we will contact and organise for you to

collect your son / daughter and return home immediately, so that additional checks, via appropriate testing services, can be scheduled.

As you would expect, **students will remain in year group bubbles for the duration of the Academy Day, including break and lunch times.** We have achieved this by sectioning off areas of the building that have become exclusive areas for each year group:

- **Year 7** – Literacy 4 Life Corridor; 1st floor; north side of the building
- **Year 8** – Literacy 4 Life Corridor; 3rd floor; north side of the building
- **Year 9** – 3rd floor; south side of the building
- **Year 10** – 1st floor; south side of the building
- **Year 11** – 2nd floor

Throughout the building, there are additional hand sanitiser stations, which we expect students to use frequently. These, along with our upgraded toilet facilities, will be cleaned every half an hour – to protect our young people as much as possible. In each classroom, a full range of cleaning resources and additional hand protection is available. We value assemblies highly to communicate Academy-wide messages and provide other opportunities, such as visiting speakers, for our young people. **It is not currently possible for traditional assemblies to happen effectively and with enough social distancing.** As such, they will happen over the internet, being streamed live / recorded and projected into each form room on a weekly basis.

For the most part, students will remain in a single classroom for each lesson, with teachers making their way to them as opposed to the usual movement of students themselves. In this way, we can reduce any chance of cross contamination.

Students in Year 7 and Year 8 have, of course, been placed into form groups. **Year 7 will enjoy meeting their new form tutors, led by Head of Year: Ms. Seleshe** (mseleshe@jewelleryquarter.academy), Curriculum Lead L4L, Ms. Boxley (hboxley@jewelleryquarter.academy), Mr. Francis (Pastoral Assistant, lfrancis@jewelleryquarter.academy) and class peers, some of which they may remember from primary school.

Year 8 have generally been placed in their former Year 7 forms – in some cases with new teachers who have joined the Year 8 Team: Ms. Ali and Dr. Stark. The year group will be led again by Mr. Morton (mmorton@jewelleryquarter.academy) and, alongside Mr. Francis (lfrancis@jewelleryquarter.academy), he will ensure that your son or daughter settles quickly into the routines of school once more.

Year 9, Year 10 and Year 11 students have been placed in new form classes that also act as bases for almost all lessons (except for Option groups in Year 10 and Year 11). As with Year 7 and Year 8, teachers will travel to students rather than the other way round. In the case of PE, students will safely travel to changing rooms and then on to external and internal facilities. Under the current circumstances, students – other than those who study GCSE PE or Sports Studies – will have a single hour of physical education per week. We are hoping that the curriculum will revert to ‘normal’ in January, with additional sports activities scheduled for then.

In some instances, there will be a need for GCSE students (Year 10/11) to undertake Period 6 (1500-1600), to give them maximum opportunity to use practical rooms that are, during the day, outside their year group bubble area – in Food, D+T, Drama, Music, Art etc. We will be providing students with timetables on Thursday 3rd September; these will outline the expectations to you, too.

For any enquiries in relation to these year groups, please contact following members of staff, as well as form tutors:

Year Group:	Head of Year:	Pastoral Assistant:
9	Mr. Kyffin (ckyffin@jewelleryquarter.academy)	Ms. Thomas (ithomas@jewelleryquarter.academy)
10	Ms. Ivey (sivey@jewelleryquarter.academy)	Ms. Thomas (ithomas@jewelleryquarter.academy)
11	Mr. Campbell (scampbell@jewelleryquarter.academy)	Ms. Thomas (ithomas@jewelleryquarter.academy)

We fully appreciate and understand that the past few months have come with additional stresses and so would like to take this opportunity to remind you of other **key members of staff who may be able to help support you in resolving any academic / personal concerns or worries:**

Safeguarding / Wellbeing Team:

- Ms. Lowbridge (klowbridge@jewelleryquarter.academy) – Designated Safeguarding Lead
- Ms. Hanley (ahanley@jewelleryquarter.academy) – Deputy Designated Safeguarding Lead
- Mrs. Lloyd (hllloyd@jewelleryquarter.academy) – Safeguarding

Special Education Needs Team:

- Ms. Lowbridge (klowbridge@jewelleryquarter.academy) – SENDCo
- Mrs. Arnett (Jarnett@jewelleryquarter.academy) – Deputy SENDCo

We have placed the safety and wellbeing of students and staff member at the centre of every decision and change within JQA and we are excited and thrilled to be welcoming back all students; the building has not been the same without them. We are absolutely committed to ensuring that every person in the building is protected and looked after whilst continuing to deliver a CORE education which provides our students with opportunities to learn and achieve.

Our expectations for students to co-operate quickly and without question is essential to ensuring safety on site and we thank you in advance for the support you will give us in managing the return and maintenance of learning at JQA. Please also see our special edition of the JQA Newsletter, communicated separately, and our Piota Schools App – for other key information.



Mr G.Williams - Headteacher